



APPALACHIAN SEARCH AND RESCUE CONFERENCE, INC.

P.O. BOX 440  
NEWCOMB STATION  
CHARLOTTESVILLE, VIRGINIA 22901

March 30, 1987

Dear Certified Members,

Enclosed are the Appalachian Search & Rescue Conference, Inc. Bylaw changes reflecting the amendments passed at the 4 October 1986 General Membership meeting. The current Articles of Incorporation and Bylaws have been enclosed for your reference. Many thanks to Kevin Parkes for compiling this information.

Please review these documents. If you have any strong objections to the proposed bylaw changes, please reply no later than 1 May 1987 (postmark date). Otherwise, I shall assume that you do not object, and will enter your vote in favor of these proposed changes. Following Bylaws Article V-Amendments, Sections 1 and 2, the ASRC Secretary must receive a vote of two-thirds of members with Conference voting rights to enact the proposed changes. The Conference currently has thirty-five Voting Certified members. Therefore, there must be at least twenty-three votes in favor of these changes. Please reply to: ASRC Secretary, P.O. Box 440, Newcomb Station, Charlottesville, VA 22904.

The next ASRC Board of Directors Meeting will be 5 April 1987 at 12 pm at the site of the Va. SAR Council simulation in Rockingham County, Va. The next ASRC General Membership meeting is scheduled for 6 June 1987 in Washington, D.C.

If I can be of any assistance or can answer any questions, do not hesitate to contact me.

Sincerely,

Brian A. Wheeler  
Secretary, ASRC

enclosures

March 14, 1987

TO : ASRC Membership  
FROM: Kevin Parkes  
SUBJ: ASRC By-law changes reflecting ammendments passed in 09/86 meeting of ASRC General Membership and subsequent revisions proposed by interested Members.

The proposed and accepted ASRC changes to Conference membership provisions impact the By-laws as follows:

ARTICLE I - Organization

Section 1 - Groups

CHANGE: The Appalachian Search & Rescue Conference, Inc. (ASRC) shall be divided into field organizations called "Groups". Each Group shall provide for itself whatever name, organization, operating procedures, and training it deems appropriate, providing it adheres to the articles of Incorporation, Bylaws, operational procedures specified in the ASRC Operations Manual, and training requirements and standards specified in the ASRC Training Standards.

TO : The Appalachian Search & Rescue Conference, Inc. (ASRC) shall be divided into field organizations called "Certified Groups" and "Affiliate Groups". Each Certified Group shall provide for itself whatever name, organization, operating procedures, and training it deems appropriate, providing it adheres to the Articles of Incorporation, Bylaws, operational procedures specified in the ASRC Operations Manual, and training requirements and standards specified in the ASRC Training Standards. Each Affiliate Group shall provide for itself whatever name, organization, operating procedures, and training it deems appropriate, providing it adheres to the operational procedures specified in the ASRC Operations Manual, and training requirements and standards specified in the ASRC Training Standards.

ARTICLE II - ASRC Membership

Section 1 - Applications and Roster

Subsection 1.1:

CHANGE: Each Group may accept applications for, and grant memberships to, applicants for all types of ASRC membership, in accordance with procedures specified in these Bylaws and in accordance with the requirements and standards specified in the ASRC Training Standards.

TO : Each Certified Group may accept applications for, and grant memberships to, applicants for all types of ASRC membership, in accordance with procedures specified in these Bylaws and in accordance with the requirements and standards specified in the ASRC Training Standards.

Subsection 1.2:

CHANGE: The ASRC Membership or Board of Directors may accept applications for, and grant memberships to, applicants for at-large membership in all types of ASRC membership, and may revoke such memberships.

TO : The ASRC Membership or Board of Directors may accept applications for, and grant memberships to, applicants for at-large membership as ASRC Certified, Associate or Sustaining members, and may revoke such memberships.

Subsection 1.3:

CHANGE: Each Group shall maintain its own personal records. Each Group shall supply the Secretary with a roster of its members, including the following information for each member:

- a. name;
- b. kind of membership, date it was conferred, and by whom;
- c. mailing address; and
- d. telephone numbers.

TO : Each Group shall maintain its own personal records. Each Group shall supply the Secretary with a roster of its members, including the following information for each member:

- a. name;
- b. kind of membership, date it was conferred, and by whom;
- c. mailing address;
- d. telephone numbers;
- e. highest level of medical training and expiration date; and
- f. Incident Command designation as confirmed by the ASRC Board of Directors.

Subsection 2.4:

CHANGE: In the case of applicants for at-large Trainee or Certified Membership, the Board shall charge a Training Officer from one of the Groups with examining the applicant and with reporting to the Board regarding the suitability of the applicant for that membership category. Further, this Training Officer or his successors shall be responsible for continued monitoring of this individual's compliance with the provisions of the ASRC Training Standards and these Bylaws, should the individual be granted such membership by the Board of Directors.

TO : In the case of applicants for at-large Associate or Certified Membership, the Board shall charge a Training Officer from one of the Certified Groups with examining the applicant and with reporting to the Board regarding the suitability of the applicant for that membership category. Further, this Training Officer or his successors shall be responsible for continued monitoring of this individual's compliance with the provisions of the ASRC Training Standards and these Bylaws, should the individual be granted such membership by the Board of Directors.

Section 4 - Trainee Members

Subsection 4.1

CHANGE: Trainee Membership may be offered to applicants who wish to become Certified Members, but who have not yet met the standards and requirements for Certified Membership specified in the ASRC Training Standards.

TO : Trainee Membership may be offered to applicants who wish to become Certified or Associate Members, but who have not yet met the standards and requirements for Certified or Associate Membership specified in the ASRC Training Standards.

Subsection 4.3

CHANGE: Trainee Members may vote in all general elections of their Group, but shall not vote in Conference elections, including the election of new Certified Members and the election of Group delegates to the ASRC Board.

TO : Trainee Members may vote in all general elections of their Group, but shall not vote in Conference elections, including the election of new Certified or Associate Members and the election of Group delegates to the ASRC Board.

STRIKE Section 6 - Auxiliary Members

Renumber subsequent sections and subsections accordingly.

Section 7 - Sustaining Members

ADD: 7.4 Each Group shall supply the Secretary with a list of its Sustaining Members, specifying whether said member has contributed material or monetary support, or services in kind. Furthermore, the Secretary shall maintain a listing of all ASRC Sustaining Members.

ARTICLE III - Operations

Section 3 - Groups

Subsections 3.1, 3.2 and 3.3 shall be replaced as follows:

3.1 The ASRC shall be comprised of four types of Groups: Certified Groups, Probationary Certified Groups, Affiliate Groups and Probationary Affiliate Groups, defined as follows:

3.1.1 Certified Groups must meet the following minimum requirements:

- a. Shall agree to the meet and maintain the standards and requirements of an ASRC Group as specified in the Articles of Incorporation, Bylaws, Training Standards, and Operations Manual.
- b. Shall delegate two voting members to the ASRC Board of Directors.
- c. Shall be comprised of at least six Certified, four Base or Field Qualified Associate, and six Trainee members.
- d. Shall undergo a comprehensive review, to be defined and conducted by the Board of Directors, at regular intervals, not to exceed thirty-six months.
- e. Shall possess minimum Group equipment, as defined by the ASRC Operations Manual.
- f. The Group's selection for Training Officer must be ratified by the Board of Directors.
- g. Shall meet all Conference financial obligations as defined by the Board of Directors.
- h. Shall provide evidence of tax exemptable status to the Chief Finance Officer of the ASRC.
- i. All members must undergo an individual Medical Examination, as defined by the ASRC Training Standards.
- j. Shall submit a membership roster to the ASRC Secretary, and a guide to Group call-out procedures, to the ASRC Operations Officer.
- k. Shall maintain an up-to-date version of the Group's bylaws with the Conference Secretary.

- d. Shall be comprised of at least ten Base or Field Qualified Associate, and six Trainee members.
- e. Shall undergo a comprehensive review, to be defined and conducted by the Board of Directors, at regular intervals, not to exceed thirty-six months.
- f. Shall possess minimum Group equipment, as defined by the ASRC Operations Manual.
- g. Shall have its members' qualifications endorsed by the sponsoring Certified Group's Training Officer.
- h. Shall meet all Conference financial obligations as defined by the Board of Directors.
- i. Shall provide evidence of tax exemptable status to the Chief Finance Officer of the ASRC.
- j. All members must pass an individual Medical Examination, as defined by the ASRC Training Standards.
- k. Shall submit a membership roster to the ASRC Secretary, and a guide to Group call-out procedures to the ASRC Operations Officer.
- l. Shall maintain an up-to-date version of the Group's bylaws with the Conference Secretary.

3.1.4 Probationary Affiliate Groups must meet the following minimum requirements:

- a. Shall agree to meet and maintain the standards and requirements of an ASRC Group as specified in the Articles of Incorporation, Bylaws, Training Standards, and Operations Manual.
- b. Shall obtain a vote of two-thirds of the members of the Conference with voting rights voting on the question in a membership meeting.
- c. Shall be sponsored by a Certified Group.
- d. Shall delegate one non-voting member to the ASRC Board of Directors.
- e. Shall be comprised of at least six ASRC Base or Field Qualified Associate, or equivalent; and four other members.
- f. Shall have its members' qualifications endorsed by the sponsoring Certified Group's Training Officer.



3.2 A Probationary Certified Group shall be chartered as a Certified Group by the ASRC Membership if:

- a. An ASRC Certified Group approves the application of the Probationary Certified Group and vouches for its interest and capabilities.
- b. The Probationary Certified Group completes a probationary period of a minimum of eighteen months, during which period the Probationary Certified Group has attended at least nine Conference events with at least five members present at each event.
- c. The Probationary Certified Group obtains, for full Certification, a vote of two-thirds of the members with Conference voting rights voting on the question in a membership meeting.
- d. The Probationary Certified Group meets the minimum membership requirements of a Certified Group, as defined in Subsection 3(1)(1).

3.3 An Affiliate Group shall be chartered as a Certified Group by the ASRC Membership if:

- a. An ASRC Certified Group approves the application of the Affiliate Group and vouches for its interest and capabilities.
- b. The Affiliate Group completes a probationary period of a minimum of six months.
- c. The Affiliate Group obtains, for full Certification, a vote of two-thirds of the members with Conference voting rights voting on the question in a membership meeting.
- d. The applicant Affiliate Certified Group meets the minimum membership requirements of a Certified Group, as defined in Subsection 3(1)(1).

3.3.1 During the minimum six month probationary period of the Affiliate Group's application for Certified Group status, the Affiliate Group shall delegate two non-voting members to serve on the ASRC Board of Directors.

Section 5. Parliamentary Authority

Subsection 5.3

CHANGE: Copies of the Articles of Incorporation, Bylaws, and any special rules of order of the ASRC shall be made available to every member of the ASRC, excepting Auxiliaries and Sustaining Members.

TO: Copies of the Articles of Incorporation, Bylaws, and any special rules of order of the ASRC shall be made available to every member of the ASRC.

Subsection 5.4

CHANGE: Copies of any Group Constitution, Bylaws, and any special rules of order, or other governing rules shall be made available to every member of the ASRC, excepting Auxiliaries and Sustaining Members, and copies shall be kept on file with the Secretary of the ASRC.

TO: Copies of any Group Constitution, Bylaws, and any special rules of order, or other governing rules shall be made available to every member of the ASRC and copies shall be kept on file with the Secretary of the ASRC.