



APPALACHIAN SEARCH AND RESCUE CONFERENCE, INC.

P.O. BOX 440  
NEWCOMB STATION  
CHARLOTTESVILLE, VIRGINIA 22901

## Board of Directors Meeting 2 August 1986

This meeting of the Board of Directors of the Appalachian Search & Rescue Conference, Inc. was called to order at 1000 hours in Huntington County, Pennsylvania at the ASRC Training Session on 2 August 1986 by Chairman Albert M. Baker.

Present at this meeting were:

Directors: Albert Baker - Blue Ridge Mountain Rescue Group

Greg Shea - Shenandoah Mountain Rescue Group  
Gary Mechtel

Marcia LeGrand - Representing Directors from South  
West Virginia Mtn. Rescue Group

John Kihl - Allegheny Mountain Rescue Group  
Arf Fogle

(Both Non-Voting as Probationary Group)

Non-Voting: Ted Dettmar - BRMRG  
Jim Rooney - OPS Officer ASRC, ASRC Member At Large  
Kevin Parkes - ASRC Chief Financial Officer, SMRG

### CALL TO ORDER

### READING AND APPROVAL OF MINUTES

Corrections from the 28 June 1986 ASRC Board Meeting should be sent to Brian Wheeler.

## COMMITTEE REPORTS

### Training Committee

The training committee is scheduled to meet 3 August 1986. Keith Conover is rewriting some training materials and needs a diskette for Module 3 and for the Mountain Rescue Manual.

The next Conference training session will be 6 September near Washington D.C.

### Operations Committee: (Jim Rooney, Operations Officer ASRC)

A revised Personal Data Questionnaire will be distributed for comment.

The following forms were reviewed and revised as follows:

-Incident Individual Sign-In Record (SIR)

Space should be made for wider and numbered lines, page numbers, and the date.

-Missing Person Questionare (MPQ) will be known as Lost Person Questionare (LPQ)

- Projected Personnel Availability Summary (PAS)

Change to include numbered lines and pages, change "DH" to "Dog" for Dog Handler, change "projected date" to "Operational Period." The use of this form should be voluntary and for large incidents only.

ASRC OPSKIT minimum standards were presented (SEE ATTACHED)

The SAR Resource List has been updated for Dispatch Officer Guides including the following:

- The first two Aviation Weather Information numbers on the old list are no longer in use.
- Out of State and In State 800 numbers will be specified
- 24-Hour vs. 9 to 5 phone numbers will be specified

A standard ASRC Map Grid Overlay was presented

- A legend of information will be added on the bottom, even if some of the grid has to be sacrificed
- Space will be added to include the Incident Number
- The overlays should be aligned North-South when used

Jim Rooney requested Color Code updates

### Finance Committee : (Kevin Parkes, CFO ASRC)

Kevin Parkes is seeking replacement for himself as CFO. Both SWVMRG and SMRG are pursuing funding through the United Way. The Potomac Appalachian Trail Club is allowing the use of their

address for mail. Greg will be writing letters to Virginia and Maryland Congressmen to try to get their help in receiving our tax-exempt status which is still pending.

\* Wilderness Rescue <sup>EQUIPMENT</sup> Ad hoc Committee

Dave Vint (AMRG) will be chairing this committee formed at the last Board of Directors meeting. The committee will be evaluating NFPA standards bearing on Wilderness Rescue technique and equipment.

## GROUP REPORTS

### Blue Ridge Mountain Rescue Group

A training schedule for September 1986 to April 1987 is currently being prepared. The vehicle that the group has been attempting to purchase from the Department of Emergency Services has been delayed in their bureaucracy. A new business office has been set up in Peabody Hall at UVa and a phone will be installed soon.

### Shenandoah Mountain Rescue Group

Recruitment and training are the groups top priorities at this time. SMRG is trying to acquire topographic maps of Maryland. SMRG Whitewater training session went well.

### South West Virginia Mountain Rescue Group

SWVMRG's top priorities are fundraising, obtaining equipment, and training.

✓ CHANGE IN PLANS - TO BE GIVEN IN MAY IN ORLANDO.

### Allegheny Mountain Rescue Group

AMRG also is placing training at the top of its priorities. Keith Conover will be presenting a paper at the NASAR Conference in ~~Reno this September~~ on the EMT-W curriculum. The EMT-W courses are scheduled to begin in April 1987 with the support of the Center for Emergency Medicine of South West Penn. The course will stress long term patient care in the Wilderness setting and assessment skills. AMRG has a training schedule established through January 1987. AMRG is also working on its alerting procedures.

## OLD BUSINESS

### ASRC Newsletter

Currently 150 copies are being distributed increasing at a rate of about 12 per month. The current cost is \$35.00 an issue. With 4 issues a year the annual cost is \$140.00. About 45 complimentary copies are sent out each time at a cost of .35 each totaling \$15.75 for complimentary issues each issue.

A motion was made that:

"ASRC group dues should be increased by \$20.00 a year for a total of \$45.00 a year for memver groups, \$70.00 a year for probationary groups. Effective immediately. All groups now owe \$20.00 to the Treasurer."

The motion passed unanimously.

Cave Rescue Preplan

Arf Fogle is preparing a cave rescue ~~(orientation course)~~  
POLICY DRAFT FOR THE ASRC.

ASRC Associate Group Policy

- Is an association a necessary element of a good working relationship?
- There is a possible loss of administrative and operational control. Do advantages outweigh the this?
- A policy should be established that allows for associate groups to join, following a strict probationary period and evaluating groups on a case by case basis.
- Explorer Post 616 is currently the only group seeking an association with the Conference.
- Gary Mechtel, Greg Shea, and Kevin Parkes will revise the the Associate Group policy for presentation to the General Membership. They will also consider revisions in the classification of ASRC memberships and the rights and responsibilities of each type of member.

October General Membership Meeting

The meeting will be held 4 October 1986 at a location to be announced.

ASRC Training Sessions

Gary Mechtel made a motion as follows:

"Groups sponsoring ASRC training activities should submit the time, date, schedule and place information to the ASRC Training committee at least one month prior to such events."

The motion passed unanimously.

ASRC Letterhead

Greg Shea is still looking into printing ASRC letterhead for distribution.

### Virginia Search and Rescue Council

The Va. Department of Emergency Services may start looking to the ASRC for management of downed aircraft and water rescue incidents. All incidents involving everything but downed aircraft and missing persons will be under the Va. Disaster Preplan and not SAR Preplan.

### Break for Lunch

### NEW BUSINESS

#### Department of Emergency Services Memo

- Will give us some liability protection
- Will not cover us if we respond independently or leave an incident in progress.
- We may still choose not to respond to an incident.
- We need to add a clause to ensure that we may rescind the agreement.
- The only penalty for not signing is that we will have no liability protection.
- The goal is to work under state guidelines and not state command.
- We need to distinguish between co-ordination and operational control (The role of the Va. SAR Council is not operational).
- We need to gain some input in the resource allocation process.
- Al Baker will discuss changes in the memo with Ralph Wilfong and circulate the revisions. Once this is sent out to ASRC Board members, comments should be sent to Albert.

#### ASRC Dispatch Officers Guide

- Different groups may be placed on different alert postures and this should be noted.
- Distinguish between Va.SAR Council and ASRC terms, note how they are related and how they differ.
- Refer document to committee

#### ASRC Liason Officers and the Media

A liason officer should always be designated on an incident if this can be done without neglecting the primary goals of the operation. Gary Mechtel made a motion as follows:

"The ASRC will never, on its own initiative, invite the media to a patient evacuation."

The motion passed unanimously.

#### ASRC Incident Commanders

The Operations Committee will explore a back-up plan that will always have an IC available for a second incident.

Incident Management Discussion

When possible, potential future IC's should be incorporated into deputy IC and general staff positions. Do not appoint someone as an IC just for the training experience (on a real mission), although the value of such training is recognized.

IC's should not work shifts solely for the purpose of gaining fresh input from other trained IC's. This can lead to discontinuities, duplicated efforts and political problems. If, however, an IC wishes to step down after a 12-hr shift, he should be free to do so. Management style should not be legislated by the Board. An IC should be prepared to yield the position if he is hampered by fatigue, etc.

ASRC Minimum OPSKIT Standards

Jim Rooney presented a minimum OPSKIT equipment list which was reviewed. (SEE ATTACHED)

ASRC Logo usage

The Board granted Jim Rooney permission to use the ASRC logo on golf shirts and "can huggers" for sale only to ASRC members and selected non-members.

Marmot Mountain Works, Inc. ~~GRS SMTA~~

The Board granted ~~John Khil and Keith Conover~~ permission to approach Marmot Mountain Works about the ASRC field testing new Gortex rain gear.

Communications Sub-Committee

John Khil made a motion as follows:

"The ASRC Communications Sub-Committee will be elevated to full committee status, reporting directly to the ASRC Board of Directors."

The motion passed unanimously.

The goals and objectives of this committee will be presented at the next Board meetings.

ADJOURNMENT

1602 hours.

Recorded by Ted Dettmar

Respectfully Submitted,

Brian A. Wheeler

  
Secretary, ASRC