

ATTENDANCE

Dave Carter☉	TSAR	dcarter@infi.net
Mark Eggeman☉☉	TSAR	eggeman@norfolk.infi.net
Darrell Hale☉	MSAR	stndrh@atscv1.atsc.allied.com
Peter McCabe☉	MSAR	pmccabe@msn.com
Michael Barber	RSAR	
Kelli Midgette	RSAR	
Melody Midgette☉	RSAR	rsar_group@aol.com
Terri Midgette☉	RSAR	
Darren Chen	BRMRG	dtc9c@virginia.edu
Rob Christie	BRMRG	75714,1425@compuserve.com
William Dixon☉	BRMRG	whd4y@virginia.edu
Steve Houck☉	BRMRG	shouck@fcc.gov
Robert J Koester☉☉	BRMRG	Robert@Virginia.edu
Charlotte Menk	BRMRG	cpm9j@virginia.edu
John Birch	SMRG	JBirch@csgi.com
Gina Cicotello	SMRG	
Gene Harrison	SMRG	harrison@mitre.org
Tony Hoade	SMRG	
Todd L'Herrou☉☉	SMRG	Lherrou@helix.nih.gov
Gary Mechtel☉☉	SMRG	
Wilson Riley	SMRG	
Amy L Rue	SMRG	
Greg Shea	SMRG	
Brendan Smith	SMRG	
Teresa Drag	PVRG	
David Laman (proxy)	PVRG	
Michael Mann☉	PVRG	guard@wam.umd.edu
Karen Vandersall	PVRG	kvl3@umail.umd.edu

- ☉ signifies an ASRC BOD Representative
 ☉ denotes "Yes! The name is spelled correctly."
 ☹ denotes "Hey, Gary. You didn't sign in."

Please note that representatives from SWVaMRG and AMRG were not present.

We did, however, have 3 (three) guests from Mid-Atlantic Regional Search and Rescue, R. Janda, Sue Honda, and Linda Purcey. They were visiting from Southern New Jersey.

ASRC BOD/Annual General Membership Meeting
28 April 1996

Meeting began at 1030.

Corrections to last meeting's minutes:

Terri Midgette was not present; however, Kelli Midgette was (for RSAR).

Secretary's Report (Candi Capozzi):

Not available

Treasurer's Report (Patrick Turner):

Not available

Welcome to New Delegates:

Darrell from MSAR

Mike from PVRG

COMMITTEE REPORTS:

Medical (Rob Christie):

- The Infectious Control Plan is at the printer and will be mailed to groups.
- We come up for renewal in October 1996.

Operations (Gary Mechtel):

- Passed out "Subject Debriefing Form" - will have new forms.

Communications (Steve Houck):

- Working on rules for radio operations and an outline as to *how* the FCC's rules apply to us.
- Ran across our business license. It should have been renewed last September (1995). It has expired. Someone needs to look in BRMRG's Locker for the paperwork. It is "scary" that we do not have it.

ACTION: There will be a BRMRG Locker search for new license paperwork.

Training (Peter McCabe):

- Handouts presented. "Training Standards", "Training Committee Report", Helicopters in SAR Training Exercises", "MRA Basic Level Helo Course", and "Helicopters in Search and Rescue Operations".
- There will be a Helicopter Training Exercise at Shenandoah National Park on 5 May 1996 at 0900 sharp!

Finance (Patrick Turner):

Not available

ASRC BOD/Annual General Membership Meeting
28 April 1996

CHAIRMAN'S REPORT (Dave Carter):

- The 1995-1996 ASRC BOD Motions Summary was handed out.
- More and more SAR groups are being formed. They are both regional and local. So far, two of these groups, Top of VA SAR and Old Dominion SAR, are still local. This will affect political views - and affect the ASRC in a dramatic way over the next few years. How/when/if we are called into those areas will be determined.

VA SAR Council Report (Bob Koester):

- Procedure put into place to apply for an MOU to SAR Council.
- General Administration Recognition Standards completed and passed.
- Recognition Standards for Ground Teams and Dog Teams still to be completed.
- Will have a standard for COQ, FTM, and FTL that is recognized.
- On 20 June 1996 there will be a "Basic Public Information/Media Relations Workshop" at the VA State Police Training Academy in Richmond, VA. This PIO course is from 0900 to 1630 and is being given through the Virginia Department of Emergency Services.
- In addition, VDES will conduct an MSO course on May 10-12 & 17-19 at the Quantico Marine Base in Quantico, VA.
- A comprehensive Standards Review will be started.
- State IC's will not be a reality for some time. MOU's are a big factor. If a member of a group, OK. If an individual, does DES make the individual a part-time worker for the state of VA? Would have to be State IC certified. Questions galore.
- Visitation to groups by VDES postponed.
- Discussed the joint use of communication with CAP.
- VDES has this question for all groups: Do you want state-sponsored support? If so, ask, and they will negotiate on a case-by-case basis.
- New Task Assignment Form was voted in. Copy was made available for review. The form was discussed, and applicable changes forwarded to Bob. The estimated cost for 5000 copies (NCR) is \$100.

Also, please note that at the VA SAR Council meeting Winnie Pennington reminded all groups that **AFTER ACTION REPORTS MUST BE TURNED IN!** Group AA reports are acceptable - they do not *have* to come from the Incident Staff.

PA SAR Council Report (Peter McCabe):

- There are 33 active members.
- Looking to get immediate involvement when an incident occurs.
- Pointing out benefits/problems with various callout procedures/times.
- The ASRC is not getting called to searches in MD. The MOA with the MD State Police has not helped. The ASRC needs to consider this so that we may be called in the future.

ASRC BOD/Annual General Membership Meeting
28 April 1996

Old Business (Dave Carter):

- 501c3 status? The paperwork has been mailed.
- ASRC Vision and Mission status. In 1995, we agreed on a Mission statement. We have not finalized the Vision statement.
- Strategic Planning still must take place.
- There needs to be a single full day meeting to address these issues: Customer Needs, Restructuring of the ASRC, and Looking to the Longer View for the Corporation.
- CAP may be taken away from the military and become a part of the Dept of Transportation.

It was noted that nothing has progressed with the ASRC's 501c3 status for 10 years. A couple groups have worked on their own.

RSAR presented William Dixon with their 1994 Dues check.

ASRC BOD/Annual General Membership Meeting
28 April 1996

IS Nominations:

For each of the nominations, the nominees' qualifications were discussed/presented. Please forgive incorrectly spelled names.

Bob Koester's IS Nominations:

Lauren Schiff

Justin Green

Charlotte Menck

Yes 12 No 0 Abs 0

Kevin Coyne

Beth Pinkney

Yes 11 No 0 Abs 0

Gene Harrison

Withdrawn

Peter McCabe's IS Nominations:

Dave Zader

Point of Order

William Dixon's IS Nominations:

Todd L'Herrou

Yes 9 No 0 Abs 2

It was made clear that William was nominating Todd to have him approved for IS, and then IC. There was some discussion about a motion concerning the 6 month IS requirement and backdating Todd's passing by one year. It was withdrawn.

Michael Mann's IS Nominations:

Karen Vandersall

Teresa Drag

Yes 8 No 0 Abs 4

AO standard waived.

ASRC BOD/Annual General Membership Meeting
28 April 1996

IC Nominations:

Bob Koester's IC Nominations:

Camille Birmingham
Yes 11 No 0 Abs 1

William Dixon's IC Nominations:

Todd L'Herrou
Yes 10 No 0 Abs 1

Dave Carter's IC Nominations:

Peter McCabe
Yes 10 No 0 Abs 0

Mark Pennington (re-certify as IC)
Yes 12 No 0 Abs 0

Deming Herbert drops to IS from IC.

Greg Shea re-certified for IC **Yes 10 No 0 Abs 2**

James Poole stays at IS, but will drop to FTL without paperwork. **Tabled**

Nominations for Officers of the ASRC:

Nominations for Chair of the ASRC:

William Dixon
Dave Carter

Discussion took place about the two candidates.

It was decided to bring the nominees back and have them address these specific questions after a short break.

- How much time can you commit to the job?
- What do you hope to accomplish?
- What do you see as pressing issues - both short term and long term?
- What are your goals?

Voting took place by ballot - Dave Carter was elected.

Nominations for Vice-Chair of the ASRC:

William Dixon
Peter McCabe

Voting took place by ballot - William Dixon was elected.

Nomination for Secretary:

Terri Midgette

Accepted by acclamation

Nomination for Treasurer:

Charlotte Menck

Accepted by acclamation

ASRC BOD/Annual General Membership Meeting
28 April 1996

Appointed Positions:

Safety Officers:

William Dixon and Karen Vandersall

There will be a transitional period before William steps down as SO and Karen takes over completely.

Training Officer:

Peter McCabe

Operations Officer:

Gary Mechtel

All appointments by Chair approved by the BOD. Yes 10 No 0 Abs 2

Other Proposals:

There was a proposal by Dave Carter to hold the next ASRC BOD at Camp Pendleton in Virginia Beach, VA on the 29 and 30 of June 1996. The entire weekend will be used to have Committee Meetings (Operations and Training). Members will finish the Vision and Mission statements, 501c3, and set goals for the ASRC's future. Housing may be arranged at the base for \$4/night.

Passed

Proposal to have the ASRC BOD meetings moved to the 3rd Saturday of even numbered months (except for June 1996).

Passed

Proposal to use Consensus vs. Voting.

Passed

ASRC BOD/Annual General Membership Meeting
28 April 1996

GROUP REPORTS (oral):

Please note that attached to the back of the minutes are the written Group Reports.

SMRG (Gary):

- Elections were held.
- Approximately 100 members.
- Group is strong, and so is morale.
- There are quite a few new members being brought in.
- Budget for this year is approximately 20K.

BRMRG (Darren):

- 90 members
- Working new park access issues due the recent flooding and subsequent erosion in Shenandoah National Park.
- Working on concerns/issues when BRMRG's students leave for the summer. Important because BRMRG has not notified other groups when AO's are on vacation or holiday.
- Will work with Peter McCabe to develop new AO's.
- Darren Chen is now the group Dispatch Coordinator.

At this point, Dave asked Darren if he would be willing to be the Dispatch Coordinator for the ASRC. Darren said yes, and the BOD agreed.

RSAR (Melody):

- Recapped group activities.
- New e-mail address: rsar group@aol.com

MSAR (Peter):

- Current roster is 43 members. It has been weeded out.

PVRG (Mike):

- 70 members
- Working/training with an urban SAR group.
- Revising Group Ops manual.
- Has been working on Goals/Structure for 1996.
- Increasing recognition with school.
- Wants to increase relationships with other groups. Joint training has proven to be beneficial.

TSAR (Mark):

- Group has been completely restructured, modeled after the ICS plan.
- Working on recruiting since the group is still about the same size as when it began.
- They will have a recruiting event in the Fall with follow-up classes.

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- Completed Mission and Vision statements.
- Training Plan to run in cycle of 3 yrs.
- Training for TSAR consists of 1 Tabletop/2 "other" trainings per month.
- Beginning to implement a new Instructor's Training Course. Necessary to increase training staff to accommodate the projected membership increase.

(Dave):

- Quality movement has begun.
- Will host a Horizontal Simulation on 9, 10 Nov 1996. This could become an ASRC event. It will be open to the public and press. (Recruiting event.)
- Group Divisions are allowed, and one is being implemented. An Eastern Shore SAR group is starting up. Other possible divisions are being explored. There are some "Horse" people in Chesapeake who want to become a SAR group. Likewise, a Dog group in Va Beach wants to become a SAR group. These groups would be considered "sub groups" of TSAR.

At this point in Dave's report, there was a question as to whether or not these "sub groups" were "legitimate". Dave's response was that it "was accepted by the ASRC that hooved, foot, and pawed" creatures could make up a sub group.

BREAK FOR PIZZA

ASRC BOD/Annual General Membership Meeting
28 April 1996

Peter McCabe's Address to the ASRC General Membership (oral):

- According to list compiled by Peter, *there are over 400 members in the ASRC*. Despite this impressive number, *only 10% show up to searches*. It is a struggle to get 20 - 30 members to a mission. Need to find out *why* such a large percentage of ASRC members do not attend searches. Need to empower members.
- Why are newer SAR groups outstripping the ASRC? A new group in Manassas is asking the ASRC to input information. We have a lot to offer.
- Preventive SAR is vital to the life of the ASRC. It can raise our visibility. It's good PR.
- In order to stay a contemporary organization we must change.

Gary Mechtel's Presentation to the ASRC General Membership (oral w/slides):

- Reviewed the handout dated 2/21/96 entitled "Preliminary ASRC Ops 1995 Analysis".
- Search statistics discussed.

Brainstorming Session:

(Dave)

Need to find out what the Customer wants. Ask members what we can do better.

(William)

Need to recruit people to respond 7 days a week, 24 hours/day.

(Mark)

Approach/inform boss that you may have to leave for a short period of time.

(Dave)

That members will be "on shift", much like the schedule of members of a Rescue Squad.

Also, where training is concerned, CAP may be able to help us.

(Gary)

So far as what we want to accomplish this year - we need to set up a Plan. At the end of the next BOD, we need to have determined our goals for the coming year(s).

(William)

Safety Issues of the Conference.

- Members need to learn to drive stick shift.
- Need 4 hours of sleep before you are allowed to drive home from a search. Will this fix anything? Is 4 hours enough?
- What is the specific policy on "Fatigue and Searches"?

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- We need a high-quality, anonymous survey of the membership to see what practices are currently in place and to help establish policies on Fatigue and SAR activities. There could be a "rapid" survey on-scene. The SO would hand you the pkg, it would be filled out, given back, and would come back in the Ops Kit. A number on the survey will match a number on a postcard that the member would take home with him/her. The member would fill out the postcard and log "perceived risks" of trip home at each time specified on postcard. This would enable the SO of the ASRC to compare on-site vs. during/after trip perceived risks. Kits would go to IC's. A concrete proposal for this program should be ready by the next BOD on 30 June 1996.
- Funding is paramount.

(Gary)

Asked for time stamps to track the time from the incident to home.

(Dave)

There are 3 questions we need to ask our Customers:

- **What can I stop doing that is causing problems for you?**
- **What can I start doing to help you?**
- **What can I do for you that will help you do your job better?**

Data to be given to Dave at next BOD.

Other Issues:

(Peter)

Request that the ASRC help with the mailing cost (the envelopes) for the Appalachian Alert.

(Dave)

Will pay (personally) for the next box of envelopes.

(Peter)

Shenandoah participation is very important. Meet at 0800 at the Fire Cache on Big Meadows. Greg Shea will hold a Helo Ops Class.

Meeting adjourned at 1601.

RICHMOND SEARCH AND RESCUE GROUP

PO Box 115
Chesterfield VA 23832
804/768-5555

REPORT TO ASRC BOD
28 APR 96

MEMBERSHIP: 1 former member has returned
1 new active member
2 new probationary members/ 1 of which is CAP
3 prospective members

ELECTIONS/OFFICERS: **CHAIRMAN-** Melody R. Midg tte
VICE-CHAIR- Michael Barber
TREASURER- Jeanie London
SECRETARY- Terri A. Midg tte
DISPATCH- Kelli M. Midg tte

TRAINING- Andy Bayne(Int.)
MEDICAL - Suzen Collins
ASRC REPS- Terri & Melody
VaSARCO- Terri & Melody

TRAININGS: 18 Feb 96 - Callout Qualified Class
25 Feb 96 - Orienteering @ York River State Park (with TSAR)
15-17 Feb 96 - GSAR Institute/ 1st weekend @ Newport News City Park
- 1 member attended FTM
06 Apr 96 - CPR Recertification Course
- members recertified in CPR
14 Apr 96 - Land Navigation @ Chippokes State Park (with TSAR)

RECENT SEARCHES: NONE (members were either turned around enroute, or were unable to attend)

FUNDRAISING EVENTS: - Ukrop's Golden Gift Certificate Program
- 24 Feb 96 - Burger King Cashola Program
- 27 Apr 96 - Burger King Cashola Program

FUTURE EVENTS: 05 May 96 - Evac Simulation/Helicopter Ops
11 & 12 May 96 - Land Navigation (Night) with TSAR
18 May 96 - "Alicia Showalter Reynolds" @ request of VSP
18 May 96 - "A Day In the Park with a Friend"
(Community Awareness/Preventive SAR)
25 May 96 - Litter Handling @ Pocahontas State Forest
25 May 96 - Burger King Cashola Program

Plans are underway to attend trainings with Dogs East, Hug-A-Tree presentations, and possibly coordinate training with the Civil Air Patrol in our area.

NEWS: RSAR has an E-Mail address!!

It is:

RSAR GROUP@AOL.COM

Also, we are extremely close to obtaining our own 501c3 status.



MARYLAND SEARCH & RESCUE GROUP
5434 Vantage Point Rd.
Columbia, Maryland 21044

ANNUAL REPORT TO THE APPALACHIAN SEARCH & RESCUE CONFERENCE

April 28, 1996

Membership

A current M/SAR roster is attached. 1996 ASRC dues were sent on April 21 to the ASRC Treasurer. At this time we have 43 active members on our roster including 1 IS person, 10 FTLs, 12 FTMs, and 23 COQs. A class of 13 FTM candidates is completing training.

Facility

M/SAR continues to use the original Rose Price House -- attached to the Howard County Office of the American Red Cross -- at Oakland Manor in Columbia as its training facility and equipment cache.

Relationships

M/SAR and the the Fifth Fire District (Clarksville Volunteer Fire Department) in Howard County have a Memorandum of Agreement (MOA) where M/SAR and the Fire Department collaborate in SAR training activities. The MOA includes M/SAR assisting the Fire Department as a County asset in emergency services, including lost person SAR activities.

M/SAR continues as a member of the Mountain Rescue Association. And, M/SAR continues as a resource to the Disaster Services component of the Central Maryland Chapter, American Red Cross. M/SAR is also a member of the Pennsylvania Search & Rescue Council (PSARC), and Maryland Association of Search and Rescue Organizations (MASRO).

Medical Training

In March, 13 M/SAR members completed the 40 hour American Red Cross Emergency Response training program, and the Basic Life Support CPR training program. During the next 6 weeks, those persons will be able to challenge the Maryland First Responder certification program.

M/SAR Recertification

M/SAR is awaiting word from ASRC Operations regarding our 36-month ASRC recertification. Our records indicate the last ASRC recertification occurred in 1993.

ASRC Resource Management System

The ASRC resource management relational data base system for use in incident command operations in lost person SAR missions is progressing. Work is moving forward on the communications node as well as the TAF node. M/SAR has 4 microcomputers dedicated to this project. It is anticipated a paper will be presented on the ASRC Resource Management System at the 1997 NASAR convention in Richmond.

ASRC MOA with Maryland State Police

To date, the ASRC MOA with the Maryland State Police has not resulted in any requests to the ASRC for assistance in missing person search activities in Maryland. In the coming months, we plan to meet with the Maryland State Police to determine if there are reasons the ASRC is not being called for lost person SAR activities.



POTOMAC VALLEY RESCUE GROUP

Box 10, Stamp Student Union
University of Maryland
College Park, MD 20742
(301)314-7444

A MEMBER OF THE APPALACHIAN SEARCH AND RESCUE CONFERENCE

Report to the April 28, 1996 ASRC Board of Directors Meeting

New Delegates: Mike Mann, Group Training Officer, and Hart Rossman, Deputy GTO, were recently elected to serve as PVRG's delegates to the ASRC Board of Directors.

Award: On Thursday April 18, the Potomac Valley Rescue Group was named First Runner-Up for University of Maryland Student Group of the Year. The award was presented at the annual campus awards banquet.

Medical: PVRG is currently sponsoring an American Red Cross Emergency Response course. The ten class members are expected to complete the course and gain Maryland First Responder Certification by the end of May. PVRG was able to offer the course at a significantly lower cost by sending our Group Medical Officer to an ER Instructor course. The course will be offered again in the fall. By the end of 1996, it is our goal that all PVRG FTLs and FTMs, as well as many CQs, will possess First Responder, or higher, medical certification.

Training: PVRG will conclude the spring training schedule with a FTM/FTL certification weekend May 4-5. The format of our Fall 1996 training schedule is still being developed; however, a dedicated, semester-long, FTL course will be offered.

Hart Rossman, a FTL and MRA Support, has been appointed Deputy Group Training Officer. Hart's primary responsibility has been developing and training a small group of PVRG members in advanced rescue techniques. The program has been created in anticipation of the release of the ASRC Rescue Specialists standards.

Response: PVRG continues to enjoy the highest response rate in group history. Changes in group policy made near the end of last year contributed to our increased response rate. These changes include full reimbursement of search mileage, a modified initial response from group dispatch, and the enforcement of the ASRC policy requiring all members FTM level and up to respond to at least two searches a year.

PVRG 1: PVRG is in the final stages of the two year refurbishment of the Dodge Rescue Truck donated to the group by the Maryland Fire and Rescue Institute. By the next BOD, the Group expects to have PVRG 1 fully operational and available for searches within PVRG's primary response area.

Operations Manual: In response to our enormous growth in the last two years, several members of the Group, mainly Explorer Advisor Dave Laman, have been compiling a comprehensive Group Operations Manual. The manual, expected to pass final approval early this fall, will contain sections covering all aspects of group training, dispatch, equipment, safety, PVRG 1, and operations in addition to our routine procedures.

Equipment: PVRG has acquired most of the group equipment now required in the latest revision of the ASRC Operations Manual. This fall, PVRG plans to purchase new field radios and related accessories. Suggestions from other groups as to which models and brands they have, or have not, had good experiences with will be appreciated.

Roster: Currently, PVRG lists two Incident Staff, eight Field Team Leaders, fourteen Field Team Members, and forty-three Call Out Qualified Members. Updated copies of PVRG's roster will be distributed to all groups.

**Virginia Department of Emergency Services
Search and Rescue Training Calendar
1996**

<u>DATE</u>	<u>ACTIVITY</u>	<u>LOCATION</u>
MAY		
10-12 & 17-19	Managing Search Operations (2 weekends)	Quantico Marine Base
29-JUNE 1	NASAR Conference Denver VDES Supporting VA State display	
20	Public Information Officer 1 day VA DES Course Open to State responding agencies	Richmond VA
27-30	SAR 1ST RESPONDER to be held in Bear Mountain Outdoor School	Highland Co.
	COMPLETE REVIEW OF STATE SAR STANDARDS	
JULY		
8th -11th	Mantrailing Bloodhound Seminar Sponsored by Va. Bloodhound SAR Assn.	Leesburg Va.
20	NEW INSTRUCTOR CLASS	VIRGINIA BEACH
21	INSTRUCTOR WORKSHOP	VIRGINIA BEACH
27	SAR COUNCIL	RICHMOND
AUGUST		
17-18	(FULL-SCALE POWER PLANT EXERCISE) ICG FINISHING CLASS	RICHMOND
SEPTEMBER		
27-29	IC/MC WORKSHOP (To develop IC-Ground expectations and course)	TBA
OCTOBER		
4 - 6 SW Va	Mock Search for all State units with SAR MOU's Coordinated by Botetourt Mounted SAR	Jefferson Natl. Forest -
25-27 ? 26	GSAR INSTITUTE (1ST HALF) SAR COUNCIL	Hungry Mother Park RICHMOND
NOVEMBER		
8-10	GSAR INSTITUTE (2ND HALF)	Hungry Mother Park
DECEMBER		

1. Resource Type: _____
 2. Planning #: _____
 3. Priority: _____

4. Task Completed
 5. Task Partially Finished
 6. URGENT Follow-Up!

TASK ASSIGNMENT FUM		7. Task Number	8. Team Identifier	9. Resource Type	10. Task Map(s)	
11. Branch		12. Division/Group		13. Incident Name		
A S S I G N M E N T	14. Task Instructions			15. Discuss <input type="checkbox"/> Expected Time frame _____ <input type="checkbox"/> Target POD subject _____ <input type="checkbox"/> Target POD clues _____ <input type="checkbox"/> Teams nearby _____ <input type="checkbox"/> Applicable clues <input type="checkbox"/> Terrain <input type="checkbox"/> Weather, Safety Issues <input type="checkbox"/> Press, Family Plans <input type="checkbox"/> Secure Subject Information <input type="checkbox"/> Rescue/Find Plans <input type="checkbox"/> Others		
	16. Previous Search efforts in area					
	17. Transportation		18. Equipment Requirements			
P R O N E L	19. Role	Name	Agency	Role	Name	Agency
	1. FTL			9.		
	2.			10.		
	3.			11.		
				12.		
	5.			13.		
	6.			14.		
	7.			15.		
8.			16.			
C O M M O	20. Team Call Sign		Freq.	21. Base Call Sign		Freq.
	22. Pertinent Phone Numbers Base: _____			23. Instructions Check in every _____ on the _____ hour.		
	24. Function	Freq.	Comments	Function	Freq.	Comments
	Tactical I			Tactical II		
25. Notes/Safety Message:						
VASARCO TAF 4/96		Prepared by:		Briefed by:		Time out:

TEAM DEBRIEFING	1. Date/Time Prepared	2. Time Task Completed	3. Debriefee Name	4. Task #
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W	5. Wind Direction	6. Wind Speed	7. Wind Variability	8. Temp	9. Cloud Cover	10. Precipitation
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11. Resource Type	12. Search Technique	13. Team Performance (if no explain: in block 15 or 17)			
		<input type="checkbox"/> Adequate Equipment	<input type="checkbox"/> Adequate Composition/Morale	<input type="checkbox"/> Able to search again	<input type="checkbox"/> Problem free task

TASK RESULTS

14. Describe Area Actually Searched and How:

Task partially finished
 Task completed as assigned

15. Describe Areas Not Searched/ Lower PODs

16. Describe Clues, Tracks, Alerts, or Scent Trails (record on clue log and map)

Follow-Up Urgency: High Medium Low

17. Describe Follow-Up Recommendations/FTL Comments (record on F/U log and map)

Follow-Up Urgency: High Medium Low

18. Hazards/Terrain Noted	19. POD Summary FTL		20. POD Summary (Debriefee)
	POD	Margin of Error	
	Responsive Subject _____	_____	_____
	Unresponsive Subject _____	_____	_____
	Clues _____	_____	_____

Debriefee's Section

21. Follow-Up Suggestions

Follow-Up Urgency: High Medium Low

22. Task Summary	23. Routing for Review		Initials	Initials
<input type="checkbox"/> Nothing Significant Found	<input type="checkbox"/> Operations Chief	_____	<input type="checkbox"/> Documentation	_____
<input type="checkbox"/> Needs Review _____	<input type="checkbox"/> Plans	_____	<input type="checkbox"/> IC	_____
<input type="checkbox"/> Needs Urgent Review _____	<input type="checkbox"/> Investigations	_____	<input type="checkbox"/> _____	_____