ASRC BOD Meeting Minutes
November 8, 1998

Attendees
Delegates:
Pepper Broad  AMRG/MARG
Ken Chiacchia  AMRG
TR Queen  AMRG/MARG
Frank Jargowsky  BRMRG
Bob Koester  BRMRG
Darrell Hale  MSAR
Peter McCabe  MSAR
Hart Rossman  PVRG
Larry Huffman  SMRG
Todd L’Herrou  SMRG

Others:
Emily Minor  BRMRG
Jess Hill  MSAR
Ty Conlon  PVRG
Russ Gruban  PVRG
Jenny Marti  PVRG
Laurie Shook  PVRG
Gene Harrison  SMRG
Rob Miller  SMRG
Heidi Forrest  SMRG

Meeting called to order 1125

Review of minutes
Discussion by Bob Koester on information from Winnie Pennington about MOU
Bob mentioned that in discussion with Winnie, she indicated that the ASRC MOU was not at risk for the current issues that had been brought before the ASRC,
Addressed by chair - Should continue to take these seriously.
Motion to accept minutes: KW, 2nd Frank, Passed

Review of Action Items
   Todd- important to attend - designated training activity - delegates to keep reinforcing importance to team members.
2. Need Safety & Medical Chairs. Pete- med & safety- take information back to teams, return with ideas at next meeting.
3. Visitation of teams - Todd not as active as he would like to be. Needs meeting dates from teams.
4. Development IC mentoring program. Frank- not much done- plans to talk with IC’s before implementation- bring to training committee.
5. Guidelines on sustaining members – Progress being made. Time line – by Jan 17
6. Dog stuff – Mid Atlantic to test ASRC dogs?
7. ASRC not working well with others
8. Dues – question partially resolved

Chair’s Report
1. Todd read items sent to group by Pizzano family & Charlie Jackson, Sheriff of Westmoreland Co..
   Wants to do something with $1500 check from Pizzano family.
2. ASRC bookstore (ASRC gets 15% on most – 3% to 5& on others)
3. March 19-21 Statewide simulation in Virginia. Important to attend to train together as a conference.
Show others that we can work with them.

**Vice Chair**
Complement dispatch for Lee Co Search  
Requested current rosters  
Visits to all teams – wants to get it done soon

**Treasurer**
Not present –> Showed up late  
Balance $3,976.32

**Operations**
1. Discussed a number of issues. Background of previous meeting re: Affiliate membership issue that was tabled at last board meeting  
2. Several teams send out e-mail messages for searches. Would it be useful conference wise  
3. Nominees for med & safety officers. Teams to look at possible persons to fill vacancies  
4. Remote dispatch sites

**Training**
1. Organized to prioritize tasks  
2. Slow but steady progress on dog standards

**Comms**
1. License renewal coming up soon? Status  
2. EC/DEC offered assistance in emergency situation  
3. Chair of committee – Pepper  
4. Technical Advisor – Gene

**Med-Safety**
No Chairs  
Safety Officer requirements discussed in Ops meeting. Peter will follow up

**Information officer**
Not present  
**Todd gave short message …..**  
Gene commented – Maintain presentation that ASRC is one group made up of individual teams  
Bob commented – same message  
Ken commented – "didn't get"

**SAR Council Report**
**Bob Koester**

**Adjourned for lunch at 1207.**  
**Back to work 1317**

**Group Reports**

**AMRG**
Ken told of search in PA – recovered leg, no body.  
Joint training at Deer Valley YMCA Camp, AMRG-PVRG-MARG

**BRMRG**
Training and going to searches

**MARG**
Added FTM & FTLs
Couple small searches
Major training exercise 14 Nov – Contact Pepper
Push maps

**MSAR**
- Dealer for maps at good price
- Early development of grant. Alz program for TV program
- Interest in GSAR training for ASRC
- Sign MOU w/ American Red Cross w/ disaster communications

**PSAR**
Meeting notes:
- Training 8 members w/ Raven's Roost & upcoming land nav 7 clue awareness
- In house FTM
- $2175 in donations last month
- 2 days at State Fair
- 12 new prospective members
- Fax machine requisition
- On scene & stand by for several searches
- Joint work with several agencies
- "Yellow Page"

**PSAR Report notes:**
- Training
  - Recent
    - Raven's Roost 8 members participated and brought the victim
  - Upcoming
    - Land nav
    - Clue awareness
    - Schedule – FTM inhouse, FTS in house / negotiating with DES
- Fundraisers/Donations
  - Car parking/painting – 1175
  - Moose lodge ‘98 – 1000
  - Total: 2175
- Publicity
  - 9/26 Girl Scout Event (4 hour blocks)
  - 10/34 State Fair of VA
  - 10/30 Community Say at Chesterfield Towne Center
- Membership
  - Catherine Elizabeth Smith
  - Acting plans – Brenda Felts
    @ 12 prospective members
    @ 10-15 prospective members for other teams
- New Equipment
  - Fax machine
    @ 40 helmets
    @ 50 new topos
- Missions
  - 10/11 Miller's Tavern
  - 10/16 Great Dismal Swamp (waiting by the door)
  - 10/31 Louden County enroute
11/6 Newport News
Missed 10/25 Pennington Gap

Local PD
- Revisiting/updating plans for all of the nursing homes in county
- Alzheimer's Foundation, get in contact with caregivers

PVRG
Elected new officers
Green Ridge Area training for FTL
Working w/ palm pc in search
Portable copier & 24 hour dispatch center

TSAR
Meeting Notes:
- ½ through FTM/FTL class
- beginning next in Jan
- raven's roost sim completed
- Oct Fund raiser – professional car parking
- Received donation for fax machine

TSAR Report Notes:
Training
- FTM and FTL class 50% complete
- Expect 15 FTM / 6 FTL graduates

Beginning in January another class (FTM, FTL) will start

Raven's Roost – successful simulation
- 7 TSAR participants, 8 Piedmont Participants
- (other TSAR members coordinated overall exercise)
- All field tested new 'enhanced Sierra Rig'

Fundraising
- Completed annual fund raising events
- Car parking 1st weekend in October at Newport News City Park, car parking last weekend at Chippoaks.. collected over $2000

New Equipment
- New fax machine for base operations

Missions
- 10/11 Miller's tavern
- 10/16 Great Dismal Swamp
- 10/31 Louden County
- 11/6 Newport News

SMRG
Meeting Notes:
- New laptop & laser printer.
- Appointed new committee chair for fund raisers
- PATC meeting – service awards to SMRG members
- Changing procedure & distributing pagers to new members ($25 deposit)
- Looking for elderly/ disabled people for dispatch
- Annual CPR class & other stuff – lots of medical
- 6 members in FTL training
quarterly newsletter on trial basis

SMRG Report Notes:
Larry Huffman
- Appointed a fundraising coordinator, Peter Pennington.
- Outfitted out group laptop w/ printer
- PATC annual meeting and dinner last Friday. Approx. 8 members received service awards from PATC
- Policy change on distribution of pagers—distribute pagers to probationary members for a $25 deposit refunded on promotion to active membership
- We are looking into improving dispatch operations- specifically picking up dispatch
- 1. Ad for volunteers in local newspapers
- 2. Looking into volunteers for other service organizations- Lions Club, retired persons, etc.

Training
- first-aid CPR class today
Continuing Ed classes
Last Tuesday- Todd, Search Operations
11/17 – SAR biorhythms
12/1 – Airway/rescue breathing skills
FTL training 12/6 – FTL search mini-simulation in Prince William Forest Park

Recent Events
- Oct 31 weekend – 6 students in FTL field training sessions, semitech, ELT, field practicals
- Newsletter – intended to put out quarterly to membership

Roster - email

SWVaMRG
Lots of training and land nav
King & Queen Co Search
Pennington Gap Search
Poss. Changing training program

Old business
Todd: Board of Inquiry = 4 members, currently talked w/Winnie
Following up on info – no specific documented complaints
Most complaints not specific with details of who/where/when/what
Jan meeting for formal report

Todd: Rec'd complaint. Private dirty laundry aired via e-mail. Assigned investigator Gary Mechtel.
Charge dropped. Winnie had no idea. The investigator indicated that it was his feeling that without intent, issue should not be pursued.

Peter: Recert Last Feb ASRC did not recert IC’s
IC/Is correction:
Avery  N
Carter  Y
Koester  Y
Mechtel  N
Pennington  N
Dalton  Y
Hancock N
Poole Y
Rue Y
Sweat N
Wilson N
Conover N
Drag N
Vandersol Y

Buursink, Drag & Vandersol not on roster at this time

No info – defaulted

RECERTs:
IC's
Carter, Koester,
Discussion, Motion by Peter, 2nd by Frank, vote carried

IS
Dalton, Rue, Pool
No discussion, Motion by Peter, 2nd by Frank, vote carried

Several people not found
Shay no longer on roster
Hardy due Feb 99
Sazanov Appointed Feb 98 1s/2001
Ruth Carter (Inactive?) Status?

New business
1. New IC/IS
2. TSAR TO
3. Commo Officer & Liaison
4. Group Logo Issues
5. Donations
6. VA SAR Study
7. State Fair of VA
8. Discuss ASRC GSAR class

1. Frank -> move up for Incident Staff "submit letter" ATTACHED, 2nd Bob, Carried
Movement that the following four persons be brought up as incident staff:
   Matt Higgins
   Suzanne Esterson
   Jared Ulmer
   Mit Robertson

2. TSAR Poole confirmation, Motion Mark, 2nd Bob, Carried
3. Broad elected by committee – motion Todd, 2nd ?, carried
Special Technical Advisor – Gene, discussion- none, motion Peter, 2nd Pepper, carried
4. Group Identity for training, etc. – One single agency on searches. Question, should Board vote to not allow teams to wear group identity on searches, Motion Peter, 2nd Hale
Discussion:
Hart – patches on packs & all gear
Frank – concern not with hats but outer garments
Mark – mission base vs. field task
Peter – several issues – Policy & uniformity, outerwear description specific
Hart – agrees there is an issue. Finds it difficult to regulate outerwear
Gene- building up over a period of time. Uniform to present one united agency. ASRC ballcap endorsement
Bob- Intent to present yourself as ASRC- would urge people to vote against it
Pepper – baseball hats???

Todd- table discussion till January, movement Bob, 2nd Pepper, carried
ALL GROUPS to discuss and bring thoughts/comments/solutions back to next BOD meeting.

Comment Peter – wear correct uniform

5. Want to do w/ Donation $. Something other than operating funds
Peter – Respond to family quickly with response
Bob – Agree. Let's not specify where all large donations go – don't set precedence with it
Darrell – 1st Thank you, 2nd distribution, continue onto old business

6. Bob – VA SAR study more money & stuff
Study only addressed SAR
Bob Will assist in putting together legislative packet

Motion ASRC to endorse findings of study, 2nd Frank, Carried

7. Susan talked about VA state Fair participation. Generated some interested from public. Does ASRC want to have a booth? Would present unified front
Pepper- Question
Bob – SMRG has demo board – interested in participating
Gene – SMRG recruiting tape mentioned

8. Peter interested in establishing GSAR class. ASRC to consider establishing own programs. Regional training programs. Sees a market for this in other states.
Todd – Issue to go to training committee
Bob- Suggestion – CAP wants "special" status
Susan – Supports idea, however, work on interfacing with other agencies
Todd- preliminary suggestions / presentations at next meeting by training committee
Gene – Building up personal relations with other agencies

**Learning points for incidents**

Bob – Incident at ?? Point Search
   Pennington Gap search – Harold from Triangle was IC
   Inform IC of your qualifications!

Ken – "Halloween Search"
   RA created problems (Pa State Police)
   Protect PLS
   Sending copies of all forms w/ report

Todd – Appalachian Trail Search
   Overdue females unable to complete trail in allotted time
   Textbook search
   Hasty teams x2
   Subjects found within 30 minutes

General Discussion on Air Transportation by group

Friday night Newport News mission – approx. 30 people responded. Did not want to be found. Found approx. 50 feet from base. Pleased w/turnout
Bob – MSO manuals to get changes
   Incident Command home study through FEMA
   Gave information on publications available to teams

**Action Items**
1. training committee- Consider GSAR Training Type Program
2. All -> Discuss appropriate use of some portion of large donation
3. All -> Approach to group logos
4. All -> Remind IC/ISs to document

Ken – Letter from Heather to Board – Re: MARG

Motion to Adjourn, 2nd Frank, passed

**End 1515**