Board of Directors Meeting  
Saturday - 20 August 2016  
10:00 - ? (try to be done by 15:00)  
Winchester Medical Center, VA

AGENDA

I. Call to Order/ Safety Moment
II. Participant Roll Call
III. Approval of Previous Meeting Minutes
IV. Officer Reports
   A. Chair – Themes and Culture, Governance Documents
   B. Treasurer – Status of Current Funds and 2017 projections
   C. Training – most of this is covered below

V. New and Unfinished Business
   We have combined these typically divided sections; for this meeting, it makes sense to structure the conversation in a manner that is organized. To do so means talking about unfinished and new business at the same time.
   A. Vacant Officer Positions – Vice Chair, Operations
   B. Brian Maier – SAR OH
   C. Results of the Survey
   D. Contraction and Growth of the ASRC
   E. Strategic Plan - 2020
   F. Iterative improvements to Governance documents
   G. Training Standards – version 8
   H. Credentialing Board
   I. Content and Training Materials
   J. Remote Support
   K. Insurance
   L. Risk Management Committee
   M. Medical Committee
   N. UAV Community of Practice
   O. January 2017 Retreat
   P. 2017 Annual General Meeting
   Q. Chair Succession Planning
   R. Deliverables and Action Items for November 2016 BOD meeting

VI. Good of the Order

VII. Adjourn
Notes of each topic under new and unfinished business.

A. Vacant Officer Positions – Vice Chair, Operations
   i. We need to fill the open positions as soon as possible
   ii. Empty positions hurt the forward momentum of the ASRC

B. Brian Maier – SAR OH
   i. At Brian’s request, we will give him the floor to speak
   ii. We will listen respectfully and provide feedback to Brian

C. Results of the Survey
   i. Presentation of the results of the survey
   ii. Discussion of the results

D. Contraction and Growth of the ASRC
   i. How do we stem further contraction of the conference
   ii. What is the right growth rate, how do we grow
   iii. We need to put together a recruitment program for new teams

E. Strategic Plan – 2020
   i. Updated strategic plan will be presented
   ii. Ensuing discussion and how to move forward

F. Iterative improvements to Governance documents
   i. We will discuss the comments from AMRG regarding the governance documents
   ii. We should agree on a plan to address updates to governance documents moving forward

G. Training Standards – version 8
   i. John will give us an update on approach and schedule for completing
   ii. We will provide feedback and direction to John to move forward

H. Credentialing Board
   i. Current status of the Board
   ii. Discuss expectations for schedule and productivity for the Board
   iii. This is one of our long term value proposition

I. Content and Training Materials
   i. This is our short term value proposition
   ii. How do we start generating and sharing the information and content we all have so we can discuss SAR

J. Remote Support
   i. Current Status and how do we grow it
   ii. Ben’s Group and direction for moving forward

K. Insurance
   i. We should look into the actual value that it offers our groups
   ii. Are there changes we want to make?
   iii. How does this impact our fee structure?
Notes of each topic under new and unfinished business - continued

L. Risk Management Committee
   i. Updates on the status of the committee
   ii. Goal and expectations for this committee – deliverables moving forward

M. Medical Committee
   i. Updates on the status of the committee
   ii. Goal and expectations for this committee – deliverables moving forward

N. UAV Community of Practice
   i. Updates on the status of the committee
   ii. Goal and expectations for this committee – deliverables moving forward

O. January 2017 Retreat
   i. Date, location and arrangements made to date
   ii. Agenda/Themes of the retreat
   iii. Call for presentations/workshops

P. 2017 Annual General Meeting
   i. Host and location?
   ii. What do we want to do that weekend? Exercise, workshops, training?

Q. Chair Succession Planning
   i. What are we going to do January 1?
   ii. How are we going to get to January 1?

R. Deliverables and Action Items for November 2016 BOD meeting
   i. What do we need to do between this meeting and the next?
   ii. What are our expectations for next meeting?
   iii. Where are we holding it?