



BOARD OF DIRECTORS MEETING AGENDA

[Meeting Date]

[Meeting Location or Phone Conference]

Dial-in: 1-515-603-3131, 176968#

[Planned Start and End Times]

I. Call to Order

II. Participant Roll Call

III. Approval of Minutes

IV. Officer Reports

a. Chair/Vice-Chair

[Simply hitting Enter after a heading will enter text, in Normal Style.

As shown here with spacing for the next paragraph.]

b. Secretary

c. Treasurer

d. Credentialing Board Chair

e. Conference Training Officer

f. Conference Operations Officer

g. Information Technology Officer

h. Others

V. Unfinished Business

a. Item 1

VI. New Business

a. Item 1

VII. Good of the Order

VIII. Adjourn