



BOARD OF DIRECTORS MEETING AGENDA

[Meeting Date]

[Meeting Location or Google Meet/Phone Conference]

[meet.google.com/tfh-jppb-tdg, Dial - 413.438.4186 PIN 305909470#]

[Planned Start and End Times]

- I. Call to Order**
- II. Participant Roll Call**
- III. Approval of Minutes**
- IV. Officer Reports**

- a. Chair/Vice-Chair**

[Simply hitting Enter after a heading will enter text, in Normal Style, as shown here shown here with spacing for the next paragraph.]

Use Heading 1, Heading 2 and Heading 3 Styles, in the Styles panes in the Home Ribbon at the top of Word, to turn text into numbered headings.]

- b. Secretary**

- c. Treasurer**

- d. Credentialing Board Chair**

- e. Conference Training Officer**

- f. Conference Operations Officer**

- g. Information Technology Officer**

- h. Others**

- V. Unfinished Business**

- a. Item 1**

- VI. New Business**

- a. Item 1**

- VII. Good of the Order**
- VIII. Adjourn**