ASRC DISPATCH OFFICER
END OF SEARCH CHECKLIST

Location of search: ______________ Date search began: ______

I. FIND IS MADE: Status: ___ Time: _____ Date: ______
Reported by: ______________ Agency: ______________ Location: ______________
Details: __________________________________________________________________
__________________________________________________________________________

II. GROUPS NOTIFIED:
DES AMRG BRMRG MSAR PVRG RSAR SMRG SWVMRG TSAR MedCom
Time: _______ _______ _______ _______ _______ _______ _______ _______ _______

III. LAST TEAM LEAVES BASE: Time: ______ ETA: ______

IV. ALL TEAMS HOME:
Time: ______ or none responded ______

OR:
RESPONSIBILITY FOR MISSING TEAMS PASSED TO GROUP DISPATCHES:
Time: ______

Personnel still enroute:
Name or level & # Group Group Dispatcher
__________________________________________________________________________
__________________________________________________________________________
__________________________________________________________________________
__________________________________________________________________________
__________________________________________________________________________

V. SEARCH SUMMARY:
Write a brief summary of the search in your PCMail account and send it to BRMRG. Please include the time and date of the start of the search and the find. Also include a brief description of the subject and find.

VI. DISPATCH CLOSUES:
Notified:
DES AMRG BRMRG MSAR PVRG RSAR SMRG SWVMRG TSAR MedCom
Time: _______ _______ _______ _______ _______ _______ _______ _______ _______

_ Answering machine message changed to:
"You have reached the office of the Blue Ridge Mountain Rescue Group, a member of the Appalachian Search and Rescue Conference. The search in ______ has ended in a status ______ find (or "has been suspended", if appropriate). (If appropriate: "Responsibility for teams still enroute has been transferred to group dispatches"). If you have a search and rescue emergency, please call Virginia Department of Emergency Services at 804-674-2400. That number again, 804-674-2400. Otherwise, please leave your name, number and a brief message. Thank you."