VIRGINIA SEARCH AND RESCUE COUNCIL

LOST PERSON REPORT/CHECKLIST

PURPOSE: This form is designed to help the interviewer collect information in an efficient and coherent manner and may be used as a guide for conducting an interview.

Part I: Information critical to immediate decisions. For lookout broadcasts, use those line items in CAPITAL LETTERS, if applicable. Mark N/A if not applicable, UNK if unknown.

1. Date_________________ Time_________________
2. DES Control No.______________ Mission No.______________
3. Interviewer__________________ Title______________
4. Information given by____________________________________
5. If by phone, call back number________________________________

LOST PERSON

6. NAME______________________________________________
7. NICKNAME(S)_________________ ALIASES__________________
8. Occupation____________________________________________
9. Local address___________________________________________
10. Home address___________________________________________

11. Local phone_________________ Home phone______________

PHYSICAL DESCRIPTION

12. AGE_____SEX_____RACE_____HT_____WT_____BUILD________
13. HAIR COLOR________________LENGTH________________
14. SIDEBURNS____BEARD_______MUSTACHE______________
15. BALDING?_____ Describe_______________________________
16. EYE COLOR______GLASSES?____REGULAR____SUN____CONTACTS____
17. Facial features/shape________________Complexion__________
18. DISTINGUISHING MARKS, SCARS_______________________
<table>
<thead>
<tr>
<th>Question</th>
<th>Details</th>
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<tbody>
<tr>
<td>19. DISABILITIES</td>
<td></td>
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<tr>
<td>20. GENERAL APPEARANCE</td>
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<td>21. PHYSICAL CONDITION</td>
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<tr>
<td>22. MENTAL CONDITION</td>
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<tr>
<td><strong>CLOTHING WORN</strong></td>
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<tr>
<td>23. HAT Style</td>
<td>Color</td>
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<tr>
<td>24. SHIRT Style</td>
<td>Color</td>
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<tr>
<td>25. SWEATER Style</td>
<td>Color</td>
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<tr>
<td>26. JACKET Style</td>
<td>Color</td>
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<td>27. PANTS Style</td>
<td>Color</td>
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<td>28. RAINGEAR Style</td>
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<td>29. FOOTGEAR Style</td>
<td>Color</td>
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<td>30. GLOVES Style</td>
<td>Color</td>
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<tr>
<td><strong>EQUIPMENT</strong></td>
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<tr>
<td>31. PACK Style</td>
<td>Color</td>
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<tr>
<td>32. EXTRA CLOTHING</td>
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<tr>
<td>33. FOOD &amp; WATER</td>
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<tr>
<td>34. SKIS, GUN, CAMERA, ETC.</td>
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<tr>
<td>35. OTHER EQUIPMENT CARRIED</td>
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<tr>
<td><strong>TRIP PLANS</strong></td>
<td></td>
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<tr>
<td>36. POINT LAST SEEN (Be specific)</td>
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<td>37. TIME LAST SEEN</td>
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<tr>
<td>38. Last Seen by Whom</td>
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</table>
39. DESTINATION__________________________________________________________

40. PROPOSED ROUTE______________________________________________________

41. Date/time due and meeting point__________________________________________

EXPERIENCE

42. FAMILIAR WITH AREA? _____ How Recently? ________________________________

43. GENERAL EXPERIENCE___________________________________________________

44. Actions taken so far and by whom__________________________________________

45. When_______________________________________________________________

SOURCE OF REPORT

46. Person Reporting: Name_________________________________________________

47. Relationship to missing person___________________________________________

48. Address________________________________________________________________

49. Home Phone____________________ Bus. Phone__________________________

50. Where can he be reached next 12 hours___________________________________

OTHERS IN PARTY

<table>
<thead>
<tr>
<th>Name</th>
<th>Address</th>
<th>Phone #</th>
<th>Relationship</th>
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<tbody>
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Complete Lost Person Report form for each person missing.
Part II: This information will be needed to make search decisions. Obtain it as soon as possible. Use more than one form if you are interviewing different people. Remember, different people may not have the same information so don't fail to ask. If a question has been answered on Part I, write Part I in the appropriate space.

52. Additions to physical description: ____________________

Footwear:

53. Sole type ____________
54. Is sample of sole available? ____________
55. Where? Picture? ____________
56. Print? ____________
57. Glasses: Describe ____________
58. Any extra clothes: ____________
59. Any extra shoes: Style ____________ Color ____________
60. Scent articles? What? ____________
Where? ____________

Equipment:

61. Pack: Style ____________ Brand ____________ Color ____________
62. Tent: Style ____________ Brand ____________ Color ____________
63. Sleeping bag: Style ____________ Brand ____________ Color ____________
64. Food: What ____________
Amount ____________
Brands ____________
65. Water: Canteen style ____________ Amount ____________
66. Flashlight ____________ Matches ____________ Knife ____________
67. Map ____________ Compass ____________
68. Ice axe: Brand ____________ Covers? ____________
Snow shoes: Type ____________ Brand ____________
Binding type ____________
69. Tour skis: Brand ____________ Length ____________ Color ____________
Binding type ____________
70. Ski poles: Type ____________ Length ____________ Color ____________
Brand ____________
71. Food: What ____________
Amount ____________
Brands ____________
72. If rental equipment, rental markings ____________
73. Ropes/hardware ____________
74. Fishing equipment: Type & Brand ____________
75. Camera: Type & Brand ____________
76. Money: Amount ____________ Credit cards ____________
Firearms: Type ____________
Brand ____________
Ammo ____________

Trip Plans:

77. Going to ____________
Via ____________
Transportation ____________
78. Purpose ____________
79. How long? ____________
80. How many in group?

81. Group affiliation

82. Started at ___________ Date & Time

83. Car located at ___________ Make & Model
License ___________ Verified by 

84. Pickup/return time ___________ Where?

85. Others in Group:

Name ___________ Address
Phone ___________ Car License ___________ 
Name ___________ Address
Phone ___________ Car License ___________

Any alternate plans/routes/objectives discussed?

86. Last Seen Details:

When

87. Where

88. By whom Present?

89. If not, location ___________ Phone

90. Weather

91. Going which way ___________ How long ago

92. Special reason for leaving?

93. Unusual comments upon leaving?

94. Experience:

Familiar with area? _____ How recently

95. If not local, other areas of experience

96. Taken outdoor classes? _____ Where

When

97. Taken first aid training? _____ Where

When

98. Been in Scouts? _____ Where

When

99. Military service

100. How much overnight experience?

101. Ever been lost before? actions

102. Ever go out alone?

103. Stay on trails or go cross country?

104. How many long trips before?

105. If not regular hiker, general athletic interests and ability

Contacts Person Would Make Upon Reaching Civilization:

106. Home address ___________

107. Phone ___________ Anyone home?

108. Local contact ___________ Phone

109. Friends ___________ Phone
Health - General Condition:

110. Physical handicaps

111. Known medical problems

112. Knowledgeable physician
   Phone

113. Known psychological problems

114. Knowledgeable person
   Phone

115. Prescription medication

116. Prescribing physician

117. Consequences if lost

118. Amount carried

119. Eyesight without glasses
     Spares?

Actions Taken so Far:

120. By friends, family, etc.

121. Other actions taken

122. When
Part III: Information that may be significant later in the mission. Can be obtained after initial actions are taken and further investigation and information on the subject is necessary.

Personality Habits:

123. Smoke? ______ What _______ Brand _______ How often _______
124. Drugs_____________________________________________________
125. Drink? _____ Brand_________________________________________
126. Hobbies/interests - fishing, flowers, climbing, photography_________
127. Does person work for spare money? _____________________________
128. Outgoing or quiet; likes group, or alone? ________________________
129. Evidence of leadership________________________________________
130. Ever been in trouble with law? ______ When? ____________________
131. Hitchhike often? ________ Accept rides? ________________________
132. Feelings toward authority______________________________________
133. Any current family/girlfriend problems? _________________________
134. Religion ______ Serious? ___________ ___________________________
135. What does person believe in? ________________________________
136. What does person value most? ________________________________
137. Who is person closest to: In family _____________________________
   In general ____________________________________________________
138. Where born and raised? _________________________________
139. Any history of depression, running away? ______________________
140. Status in school ________ Draft ________________________________
141. Who last talked at length to person? __________________________
   Where? ________ Subject? _________________________________________
142. Any recent letter? ____________________________
143. Give up easily or keep going? _________________________________
144. Will person hole up and wait or keep moving? ___________________

For Children, Elderly, Mentally Handicapped:

145. Afraid of dogs? ___________ Horses? ____________________________
146. Afraid of dark? _________________ ______________________________
147. What training regarding what to do when lost? ___________________
148. What are actions when hurt? ________________________________
149. Talk to strangers; accept rides? ________________________________
150. Active type or lethargic? ______________________________________

For groups overdue:

151. Any personality clashes in group? _____________________________
152. Any strong leader types not actually the leader? _________________
153. What is competitive spirit of group? ____________________________
154. What would be actions if separated? _____________________________
155. Any persons especially close friends? _____________________________
156. What is experience of leader and rest of group? ___________________
Family:

157. Father's occupation

158. Mother's occupation

159. Parents separated or similar problem?

160. Does family wish to employ special assistance?
    What type?

161. Name, address, phone of father/mother/husband/wife/son/daughter to notify if found in good condition: Give most appropriate kin for information or contact when found.

   Name __________________________ Address __________________________
   Phone __________________________ Relationship __________________________

162. Person to notify if found in very poor condition or dead: Should be friend, relative, or minister of next of kin.

   Name __________________________ Address __________________________
   Phone __________________________ Relationship __________________________