



APPALACHIAN SEARCH & RESCUE CONFERENCE, INC.

P.O. BOX 440  
NEWCOMB STATION  
CHARLOTTESVILLE, VIRGINIA 22904

23 Nov 93

803 Townsend Ct.  
Norfolk, VA. 23502

Dear IC's, IS's, AO's, DS's, DO's, GDO's and other affected Individuals,

Effective the date of this letter as Operations Officer and as Chairman, the following changes regarding dispatch and Operations take effect. Per our by-laws these are subject to BOD validation at the December BOD.

Code 111 now means, we have a possible/potential mission.

Code 222 now means, we are providing a limited response between the needs of a QRT and Full call out.

Code 333 is same as before FULL CALLOUT, every available ASRC member will respond if they can.

FULL CALLOUT will be used when the resource needs for the mission, based on weather, urgency, subject condition, et cetera require all available resources are needed, NOW.

FULL CALLOUT WILL NOT BE USED when 222 has failed to produce the resources requested under a 222.

Code 332 now means, a request for an overhead team of a minimum of two people (IC and IS's) and five FTL's.

Code 331 is same as before a minimum of an IC and one IS.

Conference dispatch WILL NOT ASK INDIVIDUAL GROUPS FOR AVAILABILITY until after the Conference has gone to either a 222 or a 333 and initial response IS UNDERWAY. If a group dispatch wishes to ask for availability, it is their choice.

The Alerting Officer (AO) will determine the resource order needed by the requesting agency. Based on the resource order the AO will direct the appropriate code be sent. The AO will give the resource order in specific terms to the Dispatch Supervisor. (1 IS, 2 FTL, 3 FTM's, 4 COQ, a radio set, Ops kits, stretcher, medical kits, et cetera.) The Dispatch Supervisor will direct the DO to alert the groups closest the location of the mission, unless it is a 333, and will request they provide the needed resources, if the nearest group is not capable then Dispatch will move out to the next closest group.

When a 222 is called, requests to groups will be in specific terms, 2 FTL's, 3 FTM's, if the group is not capable of meeting the need, the next closest group will be requested. The resource order can be spread over the Conference for a 222 if Dispatch feels the closest group cannot meet the need. BUT, the DO will request specific numbers from each group called, unless it is 333.

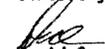
Conference dispatch is urged to provide to the Group dispatcher accurate and complete directions to the mission location at the first page. If these are not available at the time of the page, then the GDO will be advised of the uncertainty and asked to have the first person on scene call Conference dispatch with accurate directions.

Every effort will be made to avoid the problem of three or four people calling either DES SARDO or RA to obtain the same information. It is suggested that this can best be accomplished by the AO and IC being the only people who call in the initial hours of a mission. Dispatch should not call unless it is necessary to correct information that was incorrect or invalid.

These directions will be posted at Dispatch immediately.

Comments to me are welcome, but these changes take effect NOW. Call me if you wish to discuss action at the BOD.

Sincerely,

  
David Carter  
Chairman/Operations Officer