

APPALACHIAN SEARCH & RESCUE CONFERENCE, INC.

Allegheny Mountain Rescue Group

SEARCHER ALERT FORM (SAF)

AMRG/PASARC/STATCOM: 800-MED-STAT in PA, 412-647-STAT outside Pa.
ASRC (VA DES): 804-674-2400 ASRC Central Dispatch: 804-924-3472

I. CONTACT

A. DO - Dispatch Officer (Name, Phone) _____

B. IC - Incident Commander (Name) _____

C. Quick Response Team Leader (Name) _____

II. SITUATION

A. Problem Type _____

B. Location _____

Distance _____

C. Weather and Terrain _____

D. Special Problems or Special Equipment Required _____

III. Dispatch Instructions

Allegheny Mountain Rescue Group

ALERT AND CALLOUT INSTRUCTIONS

- I. Keep your SAF's and Callout Roster near the phone, and have your gear ready to go at all times.
- II. When you get a call for a mission, copy the information down on a SAF.
- III. If you have any questions, call the Dispatch Officer, not the Incident Commander.

IV. ALERT POSTURE EXPLANATIONS:

- CALLOUT** We are sending out a team as soon as possible. If you can go, grab your gear and proceed to the assigned assembly point.
- STANDBY** We may be sending a team out in the next few hours. If you are available, ready yourself and your gear and be at one of your listed phone numbers until the time the standby expires. If you will be at some other phone, make sure the Dispatch Officer knows. If no stand-down time is specified, you may go off standby 12 hours after you were called.
- ALERT** There is a mission in progress, and although the AMRG has not yet been called out, it is quite possible that we will receive a call for assistance. You should keep the Dispatch Officer apprised of your location and availability.

NOTIFICATION A mission is in progress, but there is no anticipated need for an AMRG Callout. This is primarily for your information, should you want to keep in close touch. No availability information is collected, and there is no need to change your plans so as to be available.

It is possible for the ASRC and the AMRG to be in different alert postures; for instance, the ASRC might be on alert for an evidence search in southwest Virginia, because SWVMRG might send a team, but AMRG is only on notification, because there is no need at all for AMRG to send a team.

V. ASSEMBLY POINTS

(reserved)

VI. To assist the Dispatch Officer:

- A. Get an assignment of names to call; call in order down the list, calling all listed phone numbers for a callout or standby, and all except emergency only numbers for a notification or alert, until you reach the member.
- B. Leave the phone on the hook for 30 seconds between each call and leave the phone on the hook for 3 minutes before and after the hour, to allow for incoming calls, (unless you have call-waiting service or 2 phones).
- C. When you reach a member for a notification or alert, relay the information about the mission to him, using the SAF format. When you reach a member for a callout or standby:
 - 1. Ascertain the member's availability for the first and second 24 hour periods of the mission. If he is not available for either, give him a one-sentence summary of the mission and the name and phone of the DO, and politely but quickly hang up.
 - 2. If he is available for one or both, so note on the roster, and give him the full SAF information; if he has a car listed, ask if it is avail-able.
 - 3. If the member isn't home but someone else answers, leave a message to call the DO.
 - 4. After calling all your assigned section of the Roster, report back to the DO with the following for each member you called: **NO ANSWER** or **LEFT MESSAGE TO CALL DISPATCH OFFICER** or **NOT AVAILABLE** or **AVAILABLE (1st 24 hours, 2nd 24 hours, or both)**

VII. EXPLANATION OF ROSTER ORGANIZATION:

AVAIL. (Availability) is for use in marking down a member's availability for a mission; the top block is for the first 24 hours, the bottom for the 2nd 24. See the previous items for alert and callout instructions.

NAME lists the member's name, color code, Amateur Radio ("Ham") and Civil Air Patrol callsigns.

PHONE # lists (1) Home phone (2) Work phone (3) Pager phone, and (4) Emergency-only phones.

QUALIFICATIONS lists the following:

- 1. Type of training certification: Not Field Qualified; Callout Qualified; Field Team Member; Field Team Leader; Rescue Specialist; Incident Staff; Incident Commander.
- 2. Cave Rescue training: Eastern Region National Cave Rescue Commission **Orientation** or equivalent; NCRC Rescuer week-long course; or NCRC **Coordinator** for cave rescues.
- 3. Medical qualifications: physician (MD or DO), Registered Nurse (RN), EMT with advanced life support training (EMT-P), EMT, First Responder, **Advanced First Aid**, or **Standard First Aid**.
- 4. Communications qualifications: can serve as communications net control and technical communications specialist for a large search (Commo Unit **Leader**), experienced **Radio Operator** with ability to manage technical problems, or none.

ADDRESS and **OFFICE HELD** are self-explanatory.

VIII. Pager Codes

- 123 -- pager test
- OXX -- member number XX call number
- 000 -- AO's call StatCom (647-7828)
- 100 -- StatCom call has been taken by AO
- 110 -- DO assigned by AO; DO phone # follows
- 222 -- Notification only

- 331 -- QR Team Callout
- 332 -- OHT Callout
- 333 -- Full Callout
- 551 -- Base call DO
- 552 -- DO call Base
- 888 -- Dispatch closing
- 999 -- Disaster Callout

Find made:

- (440 -- Suspending, no find)
- 441 -- Status 1
- 442 -- Status 2
- 443 -- Status 3
- 444 -- Turn around and go home
- 445 -- Team en route, call Base
- 446 -- Team en route, call DO